

**AGENDA
REGULAR MEETING
SIERRA MADRE CITY COUNCIL &
COMMUNITY REDEVELOPMENT AGENCY
Tuesday, February 8, 2011
Closed Session 5:30 pm
Open Session 6:30 pm
City Hall Council Chambers
232 W. Sierra Madre Boulevard**

*Joe Mosca, Mayor
John Buchanan, Mayor Pro-Tem
MaryAnn MacGillivray, Council Member
Josh Moran, Council Member
Nancy Walsh, Council Member*

*Nancy Shollenberger, City Clerk
George Enyedi, City Treasurer*

PUBLIC COMMENT

The Council will listen to the public on any item on the agenda. The City Council cannot legally take action on any item not scheduled on the agenda. Such items may be referred for administrative action or scheduled on a future agenda. Comments will generally be limited to three minutes per speaker.

PUBLIC COMMENT FOR ITEMS ON THE AGENDA:

Persons wishing to speak on any item on the agenda will be called at the time the agenda item is brought forward. Persons wishing to speak on closed session items have a choice of doing so either immediately prior to the closed session or at the time for comments on items at the open session.

PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA:

Time shall be devoted to audience participation early on the agenda. If additional time is needed, the Mayor will allow for same at the end of the agenda.

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| CLOSED SESSION |
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CALL TO ORDER/ROLL CALL

Council Member/Board Members of the Community
Redevelopment Agency

PUBLIC COMMENT

Regarding Closed Session Items

RECESS TO CLOSED SESSION REGARDING:

PERSONNEL HEARING

Pursuant to Calif. Government Code Section 54957

Public Employee Performance Evaluation

Title: City Manager

CONFERENCE WITH LEGAL COUNSEL

Anticipated Litigation

Pursuant to Calif. Government Code Section 54956.9(b)(3)(E)

A point has been reached where, in the opinion of the City Council on the advice of its legal counsel, based on the below described existing facts and circumstances, there is a significant exposure to litigation against the City Council/Agency

Statement made by Kurt Zimmerman outside an open meeting of the City regarding a lawsuit pertaining to the City's recent water rate increase. A record of the statement was made by City Manager Elaine Aguilar prior to the meeting and is available for public inspection in the City Clerk's Office

OPEN SESSION

CALL TO ORDER/ROLL CALL

Council Member/Board Members of the
Community Redevelopment Agency

**PLEDGE OF ALLEGIANCE &
INVOCATION/INSPIRATION**

Council Member Josh Moran

APPROVAL OF AGENDA

Majority vote of the Council to proceed with City
business.

APPROVAL OF MINUTES

Approval of Minutes from the Community
Redevelopment Agency session, and the regular City
Council meeting of January 25, 2011.

**MAYOR AND CITY COUNCIL
REPORTS**

Brief reports of individual Council Member activities
relating to City business occurring since the last City
Council meeting.

PUBLIC COMMENT

Regarding items not on the Agenda

PRESENTATION

2010 Paramedic of the Year - Jeffrey Tsay
2010 Firefighter of the Year – Jason Pickard

PRESENTATION

Introduction of new Sierra Madre Police Department
Sergeant Paul Monforte

ACTION ITEMS

CONSENT CALENDAR

1. a) **ADOPTION OF RESOLUTION NO. 11-13
OF THE CITY COUNCIL OF THE CITY
OF SIERRA MADRE APPROVING
CERTAIN DEMANDS**

Recommendation that the City Council approve
Resolution No. 11-13 for payment of City
Warrants in aggregate amount of \$423,130.39;
Sierra Madre Library warrants in the aggregate
amount of \$2,222.64 and Payroll Transfer in the
aggregate amount of \$310,481.90 for the fiscal
year ending June 30, 2011.

- b) **RATIFICATION OF PAYMENTS ON
BEHALF OF CRA**

Recommendation that the City Council approve
the \$11,702.00 addition to the revolving note for
the demands paid by the City on behalf of the
Community Redevelopment Agency.

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| <p>c) SECOND READING – CONSIDERATION OF ORDINANCE NO. 1318; AN ORDINANCE OF THE CITY OF SIERRA MADRE REPEALING SECTIONS 17.68.050 AND 17.68.055 RELATING TO IN LIEU PARKING FEES OF CHAPTER 17.68 OF TITLE 17 OF THE SIERRA MADRE MUNICIPAL CODE</p> | <p>Recommendation that the City Council waiver further reading and adopt Ordinance No. 1318; an Ordinance of the City of Sierra Madre repealing sections 17.68.050 and 17.68.055 relating to in-lieu parking fees of chapter 17.68 of title 17 of the Sierra Madre Municipal Code.</p> |
| <p>d) FIELD ACCESS AND USE AGREEMENT</p> | <p>Recommendation that the City Council review and approve the five year Field Access and Use Agreement.</p> |
| <p>e) AUTHORIZATION TO PROCEED WITH PROCESSING OF APPLICATION FOR MINOR CELLULAR COMMUNICATION TOWER MODIFICATION AT 611 EAST SIERRA MADRE BLVD.</p> | <p>Recommendation that the City Council approve CBG's request to submit an application for processing by the City and direct the City Manager to execute the Entry Onto Private Land and Owner's Affidavit letters.</p> |
| <p>f) APPROVAL TO BID THE HART PARK HOUSE RENOVATION PROJECT</p> | <p>Recommendation that the City Council direct staff to bid the complete renovation project for the Hart Park House Senior Center</p> |
| <p>g) APPROVAL OF RESOLUTION NO. 11-11 GRANTING A TEMPORARY USE PERMIT FOR THE SIERRA MADRE LITTLE LEAGUE OPENING DAY CARNIVAL AND PARADE (T.U.P. 11-01)</p> | <p>Recommendation that the City Council approve Resolution No. 11-01; a Resolution of the City Council of the City of Sierra Madre granting a Temporary Use Permit for the 2011 Sierra Madre Little League Parade and Carnival on February 26, 2011 (T.U.P. 11-01), authorize the necessary street closures, no parking signs, and approve a 50% fee waiver.</p> |
| <p>2. PUBLIC HEARING – APPROVAL OF THE FACILITY ATTENDANT POLICIES AND PROCEDURES; ADOPTION OF RESOLUTION NO. 11-10: ADOPTING FEES FOR RENTAL OF RECREATION CENTERS</p> | <p>Recommendation that the City Council conduct a Public Hearing, receive testimony, and consider adoption of Ordinance No. 1310; a Resolution of the City Council of the City of Sierra Madre adopting fees for rental of recreation centers and provide direction on the extent of a Continual User Group's rental permit.</p> |
| <p>3. PUBLIC HEARING – RESOLUTION 11-12: CONSIDERATION OF AMENDMENTS TO LOCAL GUIDELINES FOR IMPLEMENTATION OF THE CALIFORNIA ENVIRONMENTAL QUALITY ACT (LOCAL CEQA GUIDELINES)</p> | <p>Recommendation that the City Council conduct a Public Hearing, receive testimony, and consider adoption of Resolution No. 11-12, a Resolution of the City Council of the City of Sierra Madre approving amendments to local guidelines for implementation of the California Environmental Quality Act Local CEQA Guidelines (revised 2011).</p> |
| <p>4. DISCUSSION – PUBLIC SAFETY ANNUAL REPORT</p> | <p>Recommendation that the City Council receive and file.</p> |

5. **DISCUSSION –
JUNE 30, 2010 CITY FINANCIAL STATEMENTS
AND AUDIT REPORT**

Recommendation that the City Council receive and file the Fiscal Year 2009-2010 audited financial statements.
6. **DISCUSSION –
RESOLUTION NO. 11-05: ACCEPTANCE OF
THE JANUARY 1, 2010 ACTUARIAL REPORT
ON GASB 45 FOR THE CITY OF SIERRA
MADRE AND THE ESTABLISHMENT OF THE
CITY’S PREFUNDING MODEL FOR THE
CITY’S UNFUNDED ACTUARIAL ACCRUED
LIABILITY; RESOLUTION NO. 11-06:
AGREEMENT AND ELECTION OF THE CITY
OF SIERRA MADRE TO PREFUND OTHER
POST EMPLOYMENT BENEFITS THROUGH
CalPERS; RESOLUTION NO. 11-07: CalPERS
DELEGATION OF AUTHORITY TO REQUEST
REIMBURSEMENTS**

Recommendation that the City Council approve Resolution No. 11-05: Acceptance of the January 1, 2010 Actuarial Report on GASB 45 for the City of Sierra Madre and Establishment of the City’s prefunding model for the City’s Unfunded Actuarial Accrued Liability; Resolution No. 11-06: a Resolution of the City of Sierra Madre adopting the California Employer’s Retirement Trust Program (CERBT); Resolution No. 11-07: CalPERS Delegation of Authority to Request Disbursements. It is also recommended that the City Council authorize the City Manager, or her designee, the authority to complete the necessary steps to implement these actions.
7. **DISCUSSION –
PROPOSED CANYON ZONE**

Recommendation that the City Council provide staff with direction and direct staff to return with any revisions to the proposed Canyon Zone at a noticed Public Hearing.
8. **DISCUSSION –
CONSIDERATION OF WATER OVERSIGHT
COMMITTEE**

Recommendation that the City Council provide staff with direction regarding the duties and responsibilities of a Water Oversight Committee, and the Committee appointment process.
9. **DISCUSSION –
DISCUSSION REGARDING SUPPLEMENTAL
ASSISTANCE FOR BUSINESS LICENSE FEE
INCREASES**

Recommendation that the City Council not take action; however, should the Council direct staff to implement a subsidy program staff will need direction as to identifying qualifying businesses, the steps to evaluate/audit the qualifications, identifying the amount of the subsidy, and direction as to implementation of the subsidy, such issuance of refunds, applying it to the current and/or future years.
10. **DISCUSSION –
CONSIDERATION OF COMMUNITY
REDEVELOPMENT AGENCY PROJECTS FOR
FY 2010/2011 AND FY 2011/2012-2012/2013
THROUGH FY 2015/2016**

Recommendation that the Community Redevelopment Agency Board provide staff with direction regarding the Community Redevelopment Agency project implementation and project budgets.
11. **DISCUSSION –
FARMER’S MARKET**

Recommendation that the City Council provide staff with direction.
12. **DISCUSSION –
2011-2012 ASSESSMENT DISTRICTS**

Recommendation that the City Council not increase assessments for FY 2011-2012 and proceed with the normal assessment district processing in May and June of 2011.

13. **DISCUSSION –
FIRST READING OF ORDINANCE NO. 1319
AMENDING CHAPTER 10.12 OF THE SIERRA
MADRE MUNICIPAL CODE REGULATING
THE ADMINISTRATION AND ENFORCEMENT
OF VEHICLES AND TRAFFIC**

Recommendation that the City Council read by title only, for the first time, Ordinance No. 1319, an Ordinance of the City Council of the City of Sierra Madre amending Chapter 10.12 “Administration and Enforcement” of Title 10 “Vehicles and Traffic”.

PUBLIC COMMENT

Under the Brown Act, Council is prohibited from taking action on items not on the agenda, but the matter may be referred to staff or to a subsequent meeting. Each speaker will be limited to three continuous minutes, which may not be delegated. These rules will be enforced but may be changed by appropriate City Council action.

PUBLIC HEARING

The appellant and/or applicant will each be provided a total of ten (10) minutes to address their item. A portion of their allotted time may be reserved for rebuttal or a summary conclusion at the close of public comment. All other speakers will be limited to a total of three continuous minutes, which cannot be delegated. These rules will be enforced but may be changed by appropriate City Council action.

ACTION ITEMS

Regardless of a staff recommendation on any agenda item, the City Council will consider such matters, including action to approve, conditionally approve, reject, or continue such item. Further information on each item may be procured from the Office of the City Manager.

AVAILABILITY OF AGENDA MATERIALS

Materials related to an item on this Agenda submitted to the Council after distribution of the agenda packet, are available for public inspection at the public counter at City Hall, 232 W. Sierra Madre Blvd., and at the Library, 440 W. Sierra Madre Blvd., during normal business hours.

LIVE BROADCASTS

Regular City Council meetings are broadcasted live on Cable Channel 3 and rebroadcast on Wednesday and Saturday at 5:30 p.m.

MEETING ASSISTANCE

The City Hall Council Chamber is physically accessible and assistive listening devices are available at the meeting. If you require special assistance to participate in this meeting, please call the City Manager’s office at (626) 355-7135 at least 48 hours prior to the meeting.

ADJOURNMENT

The City Council/CRA will adjourn to a Regular Meeting at this same place on Tuesday, February 22, 2011.