

AGENDA
REGULAR MEETING
SIERRA MADRE CITY COUNCIL,
COMMUNITY REDEVELOPMENT AGENCY, &
PUBLIC FINANCE AUTHORITY
Tuesday, June 14, 2011
Closed Session 5:30 pm
Open Session 6:30 pm
City Hall Council Chambers
232 W. Sierra Madre Boulevard

John Buchanan, Mayor
Josh Moran, Mayor Pro-Tem
MaryAnn MacGillivray, Council Member
Joe Mosca, Council Member
Nancy Walsh, Council Member

Nancy Shollenberger, City Clerk
George Enyedi, City Treasurer

PUBLIC COMMENT

The Council will listen to the public on any item on the agenda. The City Council cannot legally take action on any item not scheduled on the agenda. Such items may be referred for administrative action or scheduled on a future agenda. Comments will generally be limited to three minutes per speaker.

PUBLIC COMMENT FOR ITEMS ON THE AGENDA:

Persons wishing to speak on any item on the agenda will be called at the time the agenda item is brought forward. Persons wishing to speak on closed session items have a choice of doing so either immediately prior to the closed session or at the time for comments on items at the open session.

PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA:

Time shall be devoted to audience participation early on the agenda. If additional time is needed, the Mayor will allow for same at the end of the agenda.

CLOSED SESSION

CALL TO ORDER/ROLL CALL

Council Member/Board Members of the Community
Redevelopment Agency

PUBLIC COMMENT

Regarding Closed Session Items

RECESS TO CLOSED SESSION REGARDING:

CONFERENCE WITH LABOR NEGOTIATOR

Pursuant to Calif. Government Code Section 54957.6

City Negotiators: Elaine Aguilar, City Manager; Elisa Weaver, Director of Community and Personnel Services; and Karin Schnaider, Administrative Services Director

Employee Organization: Sierra Madre Police Officers Association

CONFERENCE WITH LABOR NEGOTIATOR

Pursuant to Calif. Government Code Section 54957.6

City Negotiators: Elaine Aguilar, City Manager; Elisa Weaver, Director of Community and Personnel Services; and Karin Schnaider, Administrative Services Director

Employee Organization: Classified Employees Association

CONFERENCE WITH LEGAL COUNSEL

The City Council/Agency finds, based on advice from legal counsel, that discussion in open session will prejudice the position of the local agency in the litigation.

Existing Litigation

Pursuant to Calif. Government Code Section 54956.9(a)

Case Name: City of Sierra Madre v. Jeffrey M. Hildreth and Taryn N. Hildreth d/b/a The Sterling Oak; Suntrust Mortgage, Inc., a Virginia Corporation; and does 1-50 inclusive

Case #: GC046442

Existing Litigation

Pursuant to Calif. Government Code Section 54956.9(a)

Case Name: John Crawford v. City of Sierra Madre; and does 1-50 inclusive

Case #: BS131950

OPEN SESSION

CALL TO ORDER/ROLL CALL

Council Member/Board Members of the
Community Redevelopment Agency

PLEDGE OF ALLEGIANCE & INVOCATION/INSPIRATION

Council Member MaryAnn MacGillivray

APPROVAL OF AGENDA

Majority vote of the Council to proceed with City
business.

APPROVAL OF MINUTES

Approval of Minutes from the Community
Redevelopment Agency session, and the regular City
Council meeting of May 24, 2011.

MAYOR AND CITY COUNCIL REPORTS

Brief reports of individual Council Member activities
relating to City business occurring since the last City
Council meeting.

PUBLIC COMMENT

Regarding items not on the Agenda

PRESENTATION

Recognition of Sierra Madre Community Foundation

PRESENTATION

Introduction of new Traffic Volunteers

ACTION ITEMS

CONSENT CALENDAR

1.
 - a) **ADOPTION OF RESOLUTION NO. 11-56 OF THE CITY COUNCIL OF THE CITY OF SIERRA MADRE APPROVING CERTAIN DEMANDS**

Recommendation that the City Council approve Resolution No. 11-56 for payment of City Warrants in aggregate amount of \$810,557.13; Sierra Madre Library warrants in the aggregate amount of \$2,822.30 and Payroll Transfer in the aggregate amount of \$574,787.86 for the fiscal year ending June 30, 2011.
 - b) **AUTHORIZATION OF PAYMENTS ON BEHALF OF CRA**

Recommendation that the City Council approve the \$23,589.00 addition to the revolving note for the demands paid by the City on behalf of the Community Redevelopment Agency.
 - c) **AWARD OF BID FOR FARMERS' MARKET**

Recommendation that the City Council award a five-year contract to Raw Inspiration for all management and marketing of the City's Farmers' Market at new location at Hermosa, just south of Sierra Madre Blvd.
 - d) **CRA RESOLUTION NO. 443 AWARDED A CONSTRUCTION CONTRACT FOR THE REMODEL OF HART MEMORIAL PARK HOUSE/SENIOR CENTER REMODEL TO B-ONE CONSTRUCTION, INC.**

Recommendation that the City Council, acting in its role of Community Redevelopment Agency Board of Directors adopt CRA Resolution No. 443 approving the award of a construction contract to B-One Construction, Inc. in an amount not-to-exceed \$426,960 for the remodel of the Hart Memorial Park House.
 - e) **RESOLUTION NO. 11-38 GRANTING A SPECIAL EVENT PERMIT (T.U.P. 11-23) FOR THE 4TH OF JULY FESTIVITIES**

Recommendation that the City Council approve Resolution No. 11-38 granting a Temporary Use Permit (T.U.P. 11-23) to host the annual 4th of July festivities on July 2, 3, and 4, 2011.

2. **PUBLIC HEARING –
CONSIDERATION OF:**

- **RESOLUTION NO. 11-43; CRA RESOLUTION NO. 442; AND PFA RESOLUTION NO. 66: A RESOLUTION OF THE CITY COUNCIL ADOPTING THE BIENNIAL BUDGET FOR FISCAL YEARS 2011-2012 AND 2012-2013 AND APPROPRIATING THE AMOUNTS BUDGETED.**
- **RESOLUTION NO. 11-44: A RESOLUTION OF THE CITY COUNCIL SETTING THE APPROPRIATIONS LIMIT FOR FISCAL YEAR 2011-2012 AT \$8,151,128 IN ACCORDANCE WITH ARTICLE XIII-B OF THE CONSTITUTION OF THE STATE OF CALIFORNIA**
- **RESOLUTION NO. 11-45: A RESOLUTION OF THE CITY COUNCIL ESTABLISHING A SCHEDULE OF FEES AND CHARGES FOR CITY SERVICES FOR FISCAL YEAR 2011-2013.**
- **RESOLUTION NO. 11-46: A RESOLUTION OF THE CITY COUNCIL APPROVING THE STATEMENT OF INVESTMENT POLICY FOR FISCAL YEAR 2011-2012.**
- **RESOLUTION NO. 11-49: A RESOLUTION OF THE CITY COUNCIL ADOPTING SALARY MATRICES FOR MEMBERS OF THE SIERRA MADRE CLASSIFIED EMPLOYEES ASSOCIATION, POLICE OFFICERS ASSOCIATION, UNREPRESENTED EMPLOYEE GROUPS (CONFIDENTIAL-EXEMPT AND MANAGEMENT) AND PART-TIME AND SEASONAL EMPLOYEES**

Recommendation that the City Council open the public hearing, receive public comment, discuss, and approve the City of Sierra Madre FY 2011-2013 Biennial Budget as presented; and adopt the various resolutions.

- Resolution No. 11-43; CRA Resolution No. 442; and PFA Resolution No. 66: A Resolution of the City Council adopting the biennial budget for fiscal years 2011-2012 and 2012-2013 and appropriating the amounts budgeted.
- Resolution No. 11-44: A Resolution of the City Council setting the appropriations limit for fiscal year 2011-2012 at \$8,151,128 in accordance with Article XIII-B of the Constitution of the State of California
- Resolution No. 11-45: A Resolution of the City Council establishing a schedule of fees and charges for City Services for fiscal year 2011-2013.
- Resolution No. 11-46: A Resolution of the City Council approving the Statement of Investment Policy for fiscal year 2011-2012.
- Resolution No. 11-49: A Resolution of the City Council adopting salary matrices for members of the Sierra Madre Classified Employees Association, Police Officers Association, Unrepresented Employee Groups (Confidential-Exempt and Management) and Part-time and Seasonal Employees

3. **DISCUSSION –
PRESENTATION OF THE NEW OFFICIAL
CITY WEBSITE**

Recommendation that the approve the activation of the new City website at the City’s official web address

www.cityofsierramadre.com

and to instruct staff to continue to refine and design the website as a service to the community.

4. **DISCUSSION –
2011-2012 ASSESSMENT DISTRICTS –
ENGINEER’S REPORT AND RESOLUTION OF
INTENTION NO. 11-35; ENGINEER’S REPORT
AND RESOLUNTION NO. 11-54; LEVY
ASSESSMENTS AND RESOLUTION NO. 11-55**

Recommendation that the City Council Adopt Resolution No. 11-35, a Resolution initiating proceedings for the levy and collection of assessments in connection with landscaping and lighting districts no. 2 (Fane Street/Windwood Avenue Landscape Maintenance), No. 3 (Central Business District Landscape Maintenance), and No. 5 (Central Business District Parking) for Fiscal Year 2011-2012 and ordering the preparation of an Engineer’s Report; Resolution No. 10-54, approving an Engineer’s Report connection with landscaping and lighting districts no. 2 (Fane Street/Windwood Avenue Landscape Maintenance), No. 3 (Central Business District Landscape Maintenance), and No. 5 (Central Business District Parking) for Fiscal Year 2011-2012; Resolution No. 11-55, declaring its intention to levy and collect assessments in connection with landscaping and lighting district no. 2 (Fane Street/Windwood Avenue Landscape Maintenance), No. 3 (Central Business District Landscape Maintenance), and No. 5 (Central Business District Parking) for Fiscal Year 2011-2012 and setting a time and place for a public hearing.

5. **DISCUSSION –
STRATEGIC PLAN FROM MARCH 23, 2011,
RETREAT UPDATE**

Recommendation that the City Council receive and file.

PUBLIC COMMENT

Under the Brown Act, Council is prohibited from taking action on items not on the agenda, but the matter may be referred to staff or to a subsequent meeting. Each speaker will be limited to three continuous minutes, which may not be delegated. These rules will be enforced but may be changed by appropriate City Council action.

PUBLIC HEARING

The appellant and/or applicant will each be provided a total of ten (10) minutes to address their item. A portion of their allotted time may be reserved for rebuttal or a summary conclusion at the close of public comment. All other speakers will be limited to a total of three continuous minutes, which cannot be delegated. These rules will be enforced but may be changed by appropriate City Council action.

ACTION ITEMS

Regardless of staff recommendation on any agenda item, the City Council will consider such matters, including action to approve, conditionally approve, reject, or continue such item. Further information on each item may be procured from the Office of the City Manager.

AVAILABILITY OF AGENDA MATERIALS

Materials related to an item on this Agenda submitted to the Council after distribution of the agenda packet, are available for public inspection at the public counter at City Hall, 232 W. Sierra Madre Blvd., and at the Library, 440 W. Sierra Madre Blvd., during normal business hours.

LIVE BROADCASTS

Regular City Council meetings are broadcasted live on Cable Channel 3 and rebroadcast on Wednesday and Saturday at 5:30 p.m.

MEETING ASSISTANCE

The City Hall Council Chamber is physically accessible and assistive listening devices are available at the meeting. If you require special assistance to participate in this meeting, please call the City Manager's office at (626) 355-7135 at least 48 hours prior to the meeting.

ADJOURNMENT

The City Council/CRA will adjourn to a Regular Meeting at this same place on Tuesday, June 28, 2011.