

**AGENDA
REGULAR MEETING
SIERRA MADRE CITY COUNCIL &
COMMUNITY REDEVELOPMENT AGENCY
Tuesday, July 12, 2011
Closed Session 5:30 pm
Open Session 6:30 pm
City Hall Council Chambers
232 W. Sierra Madre Boulevard**

*John Buchanan, Mayor
Josh Moran, Mayor Pro-Tem
MaryAnn MacGillivray, Council Member
Joe Mosca, Council Member
Nancy Walsh, Council Member*

*Nancy Shollenberger, City Clerk
George Enyedi, City Treasurer*

PUBLIC COMMENT

The Council will listen to the public on any item on the agenda. The City Council cannot legally take action on any item not scheduled on the agenda. Such items may be referred for administrative action or scheduled on a future agenda. Comments will generally be limited to three minutes per speaker.

PUBLIC COMMENT FOR ITEMS ON THE AGENDA:

Persons wishing to speak on any item on the agenda will be called at the time the agenda item is brought forward. Persons wishing to speak on closed session items have a choice of doing so either immediately prior to the closed session or at the time for comments on items at the open session.

PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA:

Time shall be devoted to audience participation early on the agenda. If additional time is needed, the Mayor will allow for same at the end of the agenda.

CLOSED SESSION

CALL TO ORDER/ROLL CALL

Council Member/Board Members of the Community
Redevelopment Agency

PUBLIC COMMENT

Regarding Closed Session Items

RECESS TO CLOSED SESSION REGARDING:

CONFERENCE WITH LEGAL COUNSEL

The City Council/Agency finds, based on advice from legal counsel, that discussion in open session will prejudice the position of the local agency in the litigation.

Existing Litigation:

Pursuant to Calif. Government Code Section 54956.9(a)

Case Name: John Crawford v. City of Sierra Madre: does 1-50 inclusive

Case #BS131950

CONFERENCE WITH LABOR NEGOTIATOR

Pursuant to Calif. Government Code Section 54957.6

City Negotiators: Elaine Aguilar, City Manager and Karin Schnaider, Administrative Services Director

Employee Organization: Sierra Madre Police Officers Association

CONFERENCE WITH LABOR NEGOTIATOR

Pursuant to Calif. Government Code Section 54957.6

City Negotiators: Elaine Aguilar, City Manager and Karin Schnaider, Administrative Services Director

Employee Organization: Classified Employees Association

OPEN SESSION

CALL TO ORDER/ROLL CALL

Council Member/Board Members of the
Community Redevelopment Agency

**PLEDGE OF ALLEGIANCE &
INVOCATION/INSPIRATION**

Council Member Nancy Walsh

APPROVAL OF AGENDA

Majority vote of the Council to proceed with City
business.

APPROVAL OF MINUTES

Approval of Minutes from the Community
Redevelopment Agency session, and the regular City
Council meeting of June 28, 2011.

MAYOR AND CITY COUNCIL REPORTS

Brief reports of individual Council Member activities
relating to City business occurring since the last City
Council meeting.

PUBLIC COMMENT

Regarding items not on the Agenda

PRESENTATION

Recognition of Father Roger H. Wood - Church of
Ascencion

PRESENTATION

Recognition of Retiring City Employee, Paul Hagen –
20 Years Employed with the City of Sierra Madre

PRESENTATION

Introduction of new Fire Fighters

ACTION ITEMS

CONSENT CALENDAR

1.
 - a) **ADOPTION OF RESOLUTION NO. 11-65 OF THE CITY COUNCIL OF THE CITY OF SIERRA MADRE APPROVING CERTAIN DEMANDS**

Recommendation that the City Council approve Resolution No. 11-65 for payment of City Warrants in aggregate amount of \$239,730.74; Sierra Madre Library warrants in the aggregate amount of \$1,552.98 and Payroll Transfer in the aggregate amount of \$325,645.40 for the fiscal year ending June 30, 2011 and June 30, 2012.
 - b) **AUTHORIZATION OF PAYMENTS ON BEHALF OF CRA**

Recommendation that the City Council approve the \$19,232.00 addition to the revolving note for the demands paid by the City on behalf of the Community Redevelopment Agency.
 - c) **RECOMMENDATION TO APPROPRIATE PROPOSITION C FUNDS AND GENERAL FUNDS FOR STREET REPAIRS ON EAST SIERRA MADRE BOULEVARD**

Recommendation that the City Council approve the appropriation of \$212,940 in Prop C street maintenance funds and \$75,785 in General Funds to complete repairs to East Sierra Madre Boulevard following the water main replacement.
 - d) **AMENDMENT TO INCREASE NOT-TO-EXCEED AMOUNT FOR THE PROFESSIONAL SERVICES CONTRACT WITH AXON TECH FOR INFORMATION TECHNOLOGY CONSULTANT**

Recommendation that the City Council approve the City's contract with Axon Tech not-to-exceed \$115,000.
 - e) **RESOLUTION NO. 11-64 GRANTING A TEMPORARY USE PERMIT TO THE SIERRA MADRE CHAMBER OF COMMERCE FOR FOOD TRUCK RALLIES ON AUGUST 13 AND 27, 2011 (T.U.P. 11-29)**

Recommendation that the City Council approve Resolution No. 11-64 approving T.U.P. 11-29, the Temporary Use Permit for the Sierra Madre Chamber of Commerce Food Truck Rallies, authorize the no parking signs, and approve a 50% fee waiver.
 - f) **CONSIDERATION OF REJECTION OF BIDS FOR MODIFYING THE CITY HALL AND PUBLIC SAFETY BUILDING ENTERANCES**

Recommendation that the City Council reject the single bid received June 2, 2011 and direct staff to re-advertise the project for bids as soon as possible in a variety of sources, including newspapers of general circulation.
 - g) **AMENDMENT TO THE SIERRA MADRE ARCHIVES JOINT OWNERSHIP MEMORANDUM OF UNDERSTANDING**

Recommendation that the City Council adopt Resolution No. 11-62 adopting the amended Sierra Madre Archives Joint Ownership Memorandum of Understanding and authorize the Director of Library Services to sign on behalf of the City of Sierra Madre.
 - h) **RESOLUTION NO. 11-63 GRANTING A TEMPORARY USE PERMIT FOR A HOUSEHOLD HAZARDOUS WASTE ROUND-UP EVENT (T.U.P. 11-28)**

Recommendation that the City Council adopt Resolution No. 11-63 approving T.U.P. 11-28, the Temporary Use Permit for a Household Hazardous Waste Round-Up event on August 20, 2011

2. **PUBLIC HEARING –
2011 ASSESSMENT DISTRICTS – RESOLUTION
NO. 11-57 CONFIRMING ASSESSMENTS FOR
FISCAL YEAR 2011-2012 IN CONNECTION
WITH MAINTENANCE DISTRICT NO. 1,
(SANTA ANITA / ARNO LIGHTING);
LANDSCAPING MAINTENANCE DISTRICT NO.
2, (FANE / WINDWOOD LANE); SIERRA
MADRE LANDSCAPE DISTRICT NO. 3,
(CENTRAL BUSINESS DISTRICT LANDSCAPE);
AND ASSESSMENT DISTRICT NO. 5, (PARKING
DISTRICT NO. 1)**

Recommendation that the City Council hold a Public Hearing to accept testimony regarding the 2011-2012 Assessment Districts; and adopt Resolution No. 11-57 confirming the assessments for Fiscal Year 2011-2012 relative to Maintenance District No. 1 (Santa Anita / Arno Lighting); Landscaping Maintenance District No. 2 (Fane / Windwood Lane); Sierra Madre Landscape District No. 3, (Central Business District Landscape); and Assessment District No. 5 (Parking District No. 1)

3. **DISCUSSION –
CRA RESOLUTION NO. 448: COMMUNITY
REDEVELOPMENT AGENCY BOARD OF
DIRECTORS CONSIDERING A REQUEST FOR
A 100 PERCENT SUBSIDY OF THE PUBLIC
FACILITIES FEES, ASSOCIATED WITH THE
EXPANSION OF THE BOTTLE SHOP, A
COMMERCIAL BUSINESS LOCATED AT 62 W.
SIERRA MADRE BOULEVARD**

Recommendation that the CRA Board of Directors provide direction regarding the requested subsidy of the Public Facility Fees associated with the expansion of the Bottle Shop, a commercial business located at 62 Sierra Madre Boulevard. The Resolution could be modified should the CRA Board authorize a different subsidy amount.

4. **DISCUSSION –
PUBLIC FACILITIES FEE – OPTIONS FOR
CONSIDERATION**

Recommendation that the City Council provide staff with direction regarding Public Facilities Impact Fees

5. **DISCUSSION –
CONSIDERATION OF PUPPY MILL
ORDINANCE**

Recommendation that the City Council provide staff with direction regarding the draft of a Puppy Mill Ordinance for Sierra Madre.

6. **DISCUSSION –
STATUS ON SKATEBOARD ORDINANCE
ENFORCEMENT**

Recommendation that the City Council receive and file this report.

7. **DISCUSSION –
STRATEGIC PLAN UPDATE**

Recommendation that the City Council receive and file this status report on the City of Sierra Madre March 23, 2011 Strategic Plan Goals and Objectives.

PUBLIC COMMENT

Under the Brown Act, Council is prohibited from taking action on items not on the agenda, but the matter may be referred to staff or to a subsequent meeting. Each speaker will be limited to three continuous minutes, which may not be delegated. These rules will be enforced but may be changed by appropriate City Council action.

PUBLIC HEARING

The appellant and/or applicant will each be provided a total of ten (10) minutes to address their item. A portion of their allotted time may be reserved for rebuttal or a summary conclusion at the close of public comment. All other speakers will be limited to a total of three continuous minutes, which cannot be delegated. These rules will be enforced but may be changed by appropriate City Council action.

ACTION ITEMS

Regardless of staff recommendation on any agenda item, the City Council will consider such matters, including action to approve, conditionally approve, reject, or continue such item. Further information on each item may be procured from the Office of the City Manager.

AVAILABILITY OF AGENDA MATERIALS

Materials related to an item on this Agenda submitted to the Council after distribution of the agenda packet, are available for public inspection at the public counter at City Hall, 232 W. Sierra Madre Blvd., and at the Library, 440 W. Sierra Madre Blvd., during normal business hours.

LIVE BROADCASTS

Regular City Council meetings are broadcasted live on Cable Channel 3 and rebroadcast on Wednesday and Saturday at 5:30 p.m.

MEETING ASSISTANCE

The City Hall Council Chamber is physically accessible and assistive listening devices are available at the meeting. If you require special assistance to participate in this meeting, please call the City Manager's office at (626) 355-7135 at least 48 hours prior to the meeting.

ADJOURNMENT

The City Council/CRA will adjourn to a Regular Meeting at this same place on Tuesday, July 26, 2011.