

**AGENDA
REGULAR MEETING
SIERRA MADRE CITY COUNCIL &
COMMUNITY REDEVELOPMENT AGENCY
Tuesday, July 26, 2011
Closed Session 5:30 pm
Open Session 6:30 pm
City Hall Council Chambers
232 W. Sierra Madre Boulevard**

*John Buchanan, Mayor
Josh Moran, Mayor Pro-Tem
MaryAnn MacGillivray, Council Member
Joe Mosca, Council Member
Nancy Walsh, Council Member*

*Nancy Shollenberger, City Clerk
George Enyedi, City Treasurer*

PUBLIC COMMENT

The Council will listen to the public on any item on the agenda. The City Council cannot legally take action on any item not scheduled on the agenda. Such items may be referred for administrative action or scheduled on a future agenda. Comments will generally be limited to three minutes per speaker.

PUBLIC COMMENT FOR ITEMS ON THE AGENDA:

Persons wishing to speak on any item on the agenda will be called at the time the agenda item is brought forward. Persons wishing to speak on closed session items have a choice of doing so either immediately prior to the closed session or at the time for comments on items at the open session.

PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA:

Time shall be devoted to audience participation early on the agenda. If additional time is needed, the Mayor will allow for same at the end of the agenda.

CLOSED SESSION

CALL TO ORDER/ROLL CALL

Council Member/Board Members of the Community
Redevelopment Agency

PUBLIC COMMENT

Regarding Closed Session Items

RECESS TO CLOSED SESSION REGARDING:

CONFERENCE WITH LEGAL COUNSEL

The City Council/Agency finds, based on advice from legal counsel, that discussion in open session will prejudice the position of the local agency in the litigation.

Existing Litigation:

Pursuant to Calif. Government Code Section 54956.9(a)

Case Name: John Crawford v. City of Sierra Madre: does 1-50 inclusive

Case #BS131950

CONFERENCE WITH LABOR NEGOTIATOR

Pursuant to Calif. Government Code Section 54957.6

City Negotiators: Elaine Aguilar, City Manager and Karin Schnaider, Administrative Services Director

Employee Organization: Sierra Madre Police Officers Association

CONFERENCE WITH LABOR NEGOTIATOR

Pursuant to Calif. Government Code Section 54957.6

City Negotiators: Elaine Aguilar, City Manager and Karin Schnaider, Administrative Services Director

Employee Organization: Classified Employees Association

OPEN SESSION

CALL TO ORDER/ROLL CALL

Council Member/Board Members of the
Community Redevelopment Agency

**PLEDGE OF ALLEGIANCE &
INVOCATION/INSPIRATION**

Mayor John Buchanan

APPROVAL OF AGENDA

Majority vote of the Council to proceed with City
business.

APPROVAL OF MINUTES

Approval of Minutes from the Community
Redevelopment Agency session, and the regular City
Council meeting of July 12, 2011.

MAYOR AND CITY COUNCIL REPORTS

Brief reports of individual Council Member activities
relating to City business occurring since the last City
Council meeting.

PUBLIC COMMENT

Regarding items not on the Agenda

PRESENTATION

Recognition of Father Roger H. Wood - Church of
Ascension

PRESENTATION

Recognition of Retiring City Employee, Paul Hagen –
20 Years Employed with the City of Sierra Madre

PRESENTATION

New On-line Utility Bill Payment Service

ACTION ITEMS

CONSENT CALENDAR

1.
 - a) **ADOPTION OF RESOLUTION NO. 11-66 OF THE CITY COUNCIL OF THE CITY OF SIERRA MADRE APPROVING CERTAIN DEMANDS**

Recommendation that the City Council approve Resolution No. 11-66 for payment of City Warrants in aggregate amount of \$457,071.78; Sierra Madre Library warrants in the aggregate amount of \$14,413.59 and Payroll Transfer in the aggregate amount of \$309,593.82 for the fiscal year ending June 30, 2011 and June 30, 2012.
 - b) **AUTHORIZATION OF PAYMENTS ON BEHALF OF CRA**

Recommendation that the City Council approve the \$4,229.55 addition to the revolving note for the demands paid by the City on behalf of the Community Redevelopment Agency.
 - c) **ADOPTION OF RESOLUTIONS 11-70 AND 11-71: AMENDING THE PERCENTAGE PAID BY THE EMPLOYER OF THE EMPLOYEES' CONTRIBUTION TO THE CALIFORNIA PUBLIC EMPLOYEE RETIREMENT SYSTEM FOR EMPLOYEES IN THE CLASSIFIED EMPLOYEES ASSOCIATION AND THE POLICE OFFICERS ASSOCIATION**

Recommendation that the City Council adopt Resolutions 11-70 and 11-71, Resolutions of the City Council amending the percentage paid by the employer of the employees' contribution to the California Public Employee Retirement System for employees in the Classified Employees Association and Police Officers Association.
 - d) **APPROVAL OF RESOLUTION 11-69 ADOPTING THE CITY OF SIERRA MADRE PERSONNEL RULES AND REGULATIONS**

Recommendation that the City Council approve Resolution No. 11-69 adopting the City of Sierra Madre Personnel Rules and Regulations.
 - e) **AWARD OF PROFESSIONAL SERVICES CONTRACT FOR THE PREPARATION OF ENVIRONMENTAL DOCUMENTS FOR THE PROPOSED ASSISTED LIVING FACILITY AT 225 W. SIERRA MADRE BLVD.**

Recommendation that the City Council award a contract to Hogle-Ireland in an amount not-to-exceed \$25,960 including a 20% supplement to cover staff costs, in the amount of \$5,192, and authorize the City Manager to sign a professional service agreement with Hogle-Ireland and William Shields.
 - f) **APPROVAL OF RESOLUTION NO. 11-68 APPROVING THE ADOPTION OF THE NEW COMPREHENSIVE MEMORANDUM OF UNDERSTANDING WITH THE SIERRA MADRE CLASSIFIED EMPLOYEES ASSOCIATION**

Recommendation that the City Council approve Resolution No. 11-68 adopting the Memorandum of Understanding between the City of Sierra Madre and the Sierra Madre Classified Employees Association.

2. **DISCUSSION –
RESOLUTION NO. 11-67: PUBLIC FACILITIES
FEE RATE ADJUSTMENT**

Recommendation that the City Council direct staff to modify the Public Facilities Fee to reflect the 2006 rates and approve Resolution No. 11-67, a Resolution of the City Council approving a Public Facilities Fees Rate Adjustment.

3. **DISCUSSION –
FIRST READING OF ORDINANCE NO. 1320
AND ADOPTION OF URGENCY ORDINANCE
NO. U-1320: CONSIDERATION OF
COMMUNITY REDEVELOPMENT AGENCY
ADOPTION TO OPT-IN TO THE TAX
INCREMENT PAYMENT ON BEHALF OF AB 1X
26 AND AB 1X 27**

Recommendation that the City Council/Agency Board adopt the Urgency Ordinance U-1320 and pass the first reading of Ordinance 1320, an Ordinance of the City Council determining it will comply with the voluntary alternative Redevelopment Program pursuant to part 1.9 of division 24 of the California Health and Safety Code in order to permit the continued existence and operation of the Redevelopment Agency of the City of Sierra Madre, amending the Redevelopment Plan as originally adopted by Ordinance 918 in 1977; and that the City Council conduct a second reading in August 9, 2011.

4. **DISCUSSION –
ON-LINE ACCESS TO CITY DOCUMENTS**

Recommendation that the City Council direct staff to license the Tyler Content Management System to manage and deliver electronically City documents in an amount no-to-exceed \$40,000 and purchase a server estimated to cost \$5,000

5. **DISCUSSION –
COMMUNITY BICYCLE SAFETY PLAN**

Recommendation that the City Council receive and file this report.

PUBLIC COMMENT

Under the Brown Act, Council is prohibited from taking action on items not on the agenda, but the matter may be referred to staff or to a subsequent meeting. Each speaker will be limited to three continuous minutes, which may not be delegated. These rules will be enforced but may be changed by appropriate City Council action.

PUBLIC HEARING

The appellant and/or applicant will each be provided a total of ten (10) minutes to address their item. A portion of their allotted time may be reserved for rebuttal or a summary conclusion at the close of public comment. All other speakers will be limited to a total of three continuous minutes, which cannot be delegated. These rules will be enforced but may be changed by appropriate City Council action.

ACTION ITEMS

Regardless of staff recommendation on any agenda item, the City Council will consider such matters, including action to approve, conditionally approve, reject, or continue such item. Further information on each item may be procured from the Office of the City Manager.

AVAILABILITY OF AGENDA MATERIALS

Materials related to an item on this Agenda submitted to the Council after distribution of the agenda packet, are available for public inspection at the public counter at City Hall, 232 W. Sierra Madre Blvd., and at the Library, 440 W. Sierra Madre Blvd., during normal business hours.

LIVE BROADCASTS

Regular City Council meetings are broadcasted live on Cable Channel 3 and rebroadcast on Wednesday and Saturday at 5:30 p.m.

MEETING ASSISTANCE

The City Hall Council Chamber is physically accessible and assistive listening devices are available at the meeting. If you require special assistance to participate in this meeting, please call the City Manager's office at (626) 355-7135 at least 48 hours prior to the meeting.

ADJOURNMENT

The City Council/CRA will adjourn to a Regular Meeting at this same place on Tuesday, August 8, 2011.